

## COMMON APP TEACHER RECOMMENDATION

**TO THE STUDENT:** Complete the information in this box and *give this to one of your academic teachers. Colleges to which you apply (even those that do not take the Common App) will receive this letter of recommendation, provided that the school accepts teacher recommendations.*

*It is also very important that you submit your completed Green Slip to Mr. Spear. Your teachers will not be able to write their recommendations if you don't turn in a Green Slip.*

Student Name: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_

Course(s) you took with this teacher: \_\_\_\_\_

I plan to apply to the following colleges (OK to leave blank): \_\_\_\_\_

\_\_\_\_\_

### **TO THE TEACHER:**

- (1) Log into Naviance to complete the teacher recommendation form and
- (2) Upload your teacher recommendation letter.

See instructions from Mr. Spear for more information on how to submit teacher recommendations via Naviance. Teachers who teach many juniors are advised to start their letter-writing over the summer so that the fall application season isn't overwhelmed with requests for letters.